



**South East Regional Trauma Council  
Executive Committee Meeting  
Labette County Medical Center  
Conference Center  
1:00 p.m. – 2:30 p.m.  
February 18, 2005**

**Minutes**

**Present:** Chris Way, Travis Modesitt, Rosanne Rutkowski, Kendra Tinsley

**Call to Order**

Chris Way  
Chairperson

The chairperson called the meeting order.

**Approval of the minutes from the 18 November 2004 executive committee meeting**

Chris approved the minutes.

**Trauma Program Update**

Rosanne Rutkowski  
KDHE Trauma Program

Rosanne Rutkowski provided the update. The Model Trauma Plan website address was provided by handout. The ACT convened on February 16. The lack of an effective method to link trauma registry data was discussed. Oregon places a band on each trauma patient. The initial legal opinion from the KDHE attorney regarding placing bands on patients as a method to link data is not in violation of the Kansas statute regarding confidentiality. The trauma program will need to work with EMS regarding authority for EMS to place the band on the patient.

A marketing plan for the trauma program has been developed. Dr. Harrison presented to committees in the Senate and House of Representatives and he met with Insurance Commissioner Praeger. Dr. Harrison and Commissioner Praeger discussed writing a letter to insurance companies to request funding for trauma education. Rosanne provided a list of representatives and senators by region per RTC request.

A Trauma Outcomes Performance Improvement Course (TOPIC) has been scheduled on May 12, 2005 in Salina. The course is funded through a Health Resources Service Administration (HRSA) grant and is sponsored by the Society of Trauma Nurses. Seating is limited to 50 participants.

During the February 16 ACT meeting; hospital designation for 3 and 4 facilities was discussed. The ACT revised the criteria including outcomes from the Kansas Hospital Association and Kansas Medical Society webinar that was held on February 15. The criteria will go to the RTCs for feedback and the process for RTC feedback has not been determined. The committee discussed the criteria as presented by Rosanne.

Currently, the trauma program is spending more money that it currently takes in and this will result in a projected deficit in 2007. If the 25% administrative fee is waived that KDHE assesses then there will not be a shortfall in 2007.

There is a new Director of Health, Dr. Rodenberg.

**Trauma Registry Update**

Rosanne Rutkowski

The new quality and completeness reports were provided. Data for the 3<sup>rd</sup> Quarter of 2004 was reported.

**Reports from sub-committees**

- Education

Christi Keating  
Chairperson

A report was not provided in the absence of the chairperson.

- Trauma Triage, Transport, Transfer

Chris Way

Chairperson

- Work on regional trauma plan

Chris assigned a committee to work on the plan including Chris Way, Christy Keating, Sonya Culver, DO, Tom Pryor and Debbie Baugher. The SE region will use the NE plan as a starting point for their plan. The draft should be completed by the May 19 executive committee meeting.

- By-Laws

Tom Pryor  
Chairperson

Chris approved the SEKRTC conflict of interest statement to be introduced to the general membership on February 18, 2005.

- EMD

Chris Way  
Chairperson

A plan has been developed and approved by all Southern Trauma Regions to proceed with the EMD training project using Medical Priorities. The regions have selected the instructor candidate who will attend class within the next month.

### **Old Business**

Chris Way  
Chairperson

- RTC budget update

The remainder of the 2004 budget needs to be expended. The remainder of the 2004 budget will be used to purchase 50 Glasgow Coma Scale (GCS) DVDs for training and three Trauma Nurse Talks Tough (TNTT) curricula. The TNTT curricula will be distributed based on letters of request from the membership. The executive committee will review the letters of request and approve those applicants that will receive the TNTT curriculum. The applicant must be willing to provide two presentations per calendar year for two years and report to the executive committee regarding the presentations. Applicants for the TNTT should reply to the executive committee by April 30, 2005 in order for a determination to be made during the May 19 meeting.

### **New Business**

- NE Plan Update-See above.
- SFY 2005 Budget-Review and Complete

The 2005 budget will include all costs associated with the September general membership meeting including lunch and Dr. Craun's travel expenses. In addition, the region will host three Rural Trauma Team Development Courses (RTTDC) free of charge to participants with an instructor option. Sponsor a PHTLS course in the region that will be free of charge for up to 20 participants. Sponsor one Trauma Nurse Core Course (TNCC) free of charge for up to 20 participants.

- General Meeting Update-February and Sept. 8

The general meeting has been scheduled on February 24, 2005 from 1:00 to 4:00 in Neodesha. Elections will be conducted for the seats held by the following: Chris Way, Tom Pryor, Susan McDaniel, Debbie Baugher and Sonya Culver, DO.

Dr. Craun has agreed to speak at the September 8, 2005 general meeting. The meeting will begin at 11:00 with a lunch provided. Chris Way will coordinate lunch with the Labette County Medical Center Cafeteria. Two hours of CE will be offered for Dr. Craun's portion of the meeting. Dr. Craun will be asked to speak about four things: Why is a trauma plan and system needed? How did Texas develop their plans in the early stages? Discuss regional review and performance improvement. What are next steps after the plan has been developed?

### **Announcements**

The meeting was adjourned.